

# Home Savings of America

Wholesale Lending

## eHOME Update



For more information and product guidelines, click on:

[www.hsoawholesale.com](http://www.hsoawholesale.com)

For Daily Rate Sheet: [Rate Sheet](#)

To lock a loan or get pricing scenarios, click on: [eHOME](#)

To get instant loan decisions, upload a loan or upload conditions, click on: [eHOME](#)

To access your loan pipeline in real time, 24/7, click on: [eHOME](#)



**Your Lender.  
Our Privilege.**

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**An Equal Housing  
Lender**

### New Workflow as of 6-23-10

In an effort to improve the loan submission process, we have slightly changed the workflow in **eHome**. The following are the 12 easy steps to successfully submitting a loan effective tomorrow:

- Step 1: Log in to **eHome**
- Step 2: Upload FNMA 3.2 File
- Step 3: Tab 1: Re-issue credit
- Step 4: Tab 2: Validate & save 1003
- Step 5: Tab 3: Check Guidelines
- Step 6: Tab 4: Run DU
- Step 7: Click Done Button (upon successful DU run)
- Step 8: Click on desired product
- Step 9: Select Radio Button next to the Product & Rate
- Step 10: Click on Submit to HSOA
- Step 11: Add any comments and click Submit
- Step 12: Return to pipeline to upload documents

For detailed instructions on uploading a loan or completing a forward lock in **eHome**, please refer to the job aids and **eHome** User Guide or contact your Community Banker.



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