



FHA Streamline Refinance Submission checklist

COMPLETE SUBMISSION REQUIREMENTS

** Items required for Mini-Submission*

- * Submission form with legible correct contact information
- * Completed 1003 signed by the loan officer and if face to face signed by the borrower
- * Intent to Proceed
- * Service Provider List
- * RESPA Fee Sheet
- * Tri merged credit report with no 30 day lates in the past 12 months.
- * Good Faith Estimate
- 92900a LT (Loan transmittal)
- 92900a HUD Addendums Page 1 and 2 completed and signed
- FHA case # from FHA connection with UFMIP netting Authorization (HSOA to be the Sponsor)
- FHA Refinance worksheet completed
- LDP/GSA checked for all parties to the transaction
- Signed and Dated 4506-T
- Copy of the note of any subordinate lien(s)
- Evidence of borrower(s) SS# and Photo ID
- Escrow instructions – Escrow states only
- Prelim/Title commitment – must be no more than 90 days at the time closing
- Important Notice to Homeowner (92900-B)
- Notice to Homeowner – Assumption of HUD Insured Mortgages
- Informed Consumer choice
- Mortgage Broker Fee Agreement